



Altona Theatre Technical Charges

effective from July 2023 to January 2024

Welcome to the Altona Theatre! The theatre building is owned and managed by Hobsons Bay City Council, however all lighting and sound equipment, sets, props and costumes in the theatre are owned and managed by Altona City Theatre Incorporated. We allocate Duty Technicians to coordinate access and supervision while you are in the venue at all times.

Hirers using the Altona Theatre are liable for the following charges as applicable. There is a **minimum four hour charge per technician** which covers the services of one technical/supervising staff member; additional charges apply for the use of lighting, sound and communications systems.

Hirers are billed in 15 minute increments. The commencement of billed time for a booking is the time entered on the Technical Requirements Form or the time when the hirer's personnel enter the building, whichever is the earliest. Similarly, the conclusion of billed time for a booking is the time entered on the Technical Requirements Form or the time when the last of the hirer's personnel exits the building, whichever is the latest.

SERVICE	Weekdays and Weekends		Public Holidays	
	CHARGES 9am – 11pm	CHARGES 11pm – 9am	CHARGES 9am – 11pm	CHARGES 11pm – 9am
Supervision Charge applies when a hirer's personnel are in the theatre and lighting & sound equipment is not in use	\$40 per hour	\$60 per hour	\$80 per hour	\$120 per hour
Rehearsal w/LX and sound Charge applies when lighting and/or sound equipment is in use e.g. Plotting/Programming, Focus, Sound Check, Tech Rehearsal, Dress Rehearsal	\$94 per hour	\$114 per hour	\$134 per hour	\$174 per hour
Performance Charge applies when an audience is present in the theatre, including lockdown prior to advertised start time i.e. during performances, seminars and forums	\$94 per hour	\$114 per hour	\$134 per hour	\$174 per hour
Rigging Charge applies when changes to the technical equipment rig are made outside of the booking time	\$40 per hour	\$80 per hour	\$80 per hour	\$160 per hour
Additional Technicians Charge applies when additional technicians are required to fulfil the hirer's technical requirements (minimum 4 hour call per technician)	\$40 per technician per hour	\$60 per technician per hour	\$80 per technician per hour	\$120 per technician per hour

Please thoroughly read the technical specifications section of the Council info pack and/or visit the Technical Services website (address above) before contacting the Technical Manager with any queries. **Please note that a standard rig is set and must be restored after each hirer** unless special arrangements have been made.

Additional Equipment

Altona City Theatre has some additional equipment which may be hired at competitive rates for your convenience. Full specifications are available at the Technical Services website for some of the equipment listed below.

EQUIPMENT	FIRST DAY CHARGE	ADDITIONAL DAY CHARGE
Lighting Effects		
Strand Solo CSI followspot (1000w CSI/CID) w/Telrad sight [2 available]	\$90.00 each	\$35.00 each
Strand Solo 2K followspot (2000w tungsten halogen) [2 available]	\$55.00 each	\$22.00 each
Prolite FS12-2.0K followspot (2000w tungsten halogen)	\$55.00	\$22.00
Mirror Ball w/pinspots	\$35.00	\$15.00
Ultra-Violet floods	\$35.00 for set	\$15.00 for set
Geni GigaStrobe 1500w DMX	\$35.00	\$15.00
8 x Chauvet Rogue R2 Spot Moving Lights (pre-programmed macro triggers)	\$110 for set	\$40 for set
Smoke/Haze		
2 x Antari Z-1500II DMX Smoke machines w/fluid	\$50.00 pair (or \$35.00 single)	\$20.00 pair (or \$15.00 single)
Jem Hazer Pro DMX Haze machine w/fluid	\$60.00	\$25.00
Audio		
Additional wired handheld microphones	\$15.00 each	\$5.00 each
Wireless handheld microphones (Sennheiser ew145) [6 available, including consumables]	\$40.00 each	\$15.00 each
Wireless body pack microphones w/JAG IM5A micro headset and neoprene belt [32 available, including consumables]	\$55.00 each	\$22.00 each
Quest QSA200i powered speakers [3 available]	\$30.00 each	\$10.00 each
Behringer P16-M personal monitoring mixers [16 available]	\$25.00 each	\$10.00 each
Miscellaneous		
NEC NP4100 Projector [2 available]	\$110 each	\$40 each
Additional lights (subject to availability – space is very limited in the standard rig)		
50w Par 16 birdie or 150w Flood	\$5.00 each	\$2.00 each
500/650w Fresnel or Profile spot	\$10.00 each	\$3.00 each
575/600/1000/1200w Fresnel or Profile spot	\$15.00 each	\$5.00 each
1000w 120v Par 64 cans VN5P w/splitter	\$15.00 pair	\$5.00 pair
Tri-Colour LED Par	\$15.00 each	\$5.00 each
CLS Stage Deck 2.4m x 1.2m (various heights available) [10 available]	\$55.00 each	\$22.00 each
Set pieces, costumes and props (pricing varies depending on size and value)	\$10.00-50.00 each	\$3.00-20.00 each

As per Council policy, hirers requiring additional equipment may provide it at their own expense as long as the equipment has been tested and tagged to AS/NZS 3760 and is compatible to the theatre's systems. Hirers remain responsible for the care, operation, support and maintenance of externally hired equipment. The Duty Technician reserves the right to remove and/or disable any equipment that is visibly unsafe or interferes with theatre systems. Please refer to the Council info pack for full terms, conditions and other policies.

Consumables

The following consumables can be purchased from ACT during your hire for your convenience. If you intend to use large quantities of any of these items in your event, please inform the Technical Manager prior to your hire to ensure stock levels are adequate. Please note that you may be automatically charged a pro-rata rate for certain consumables if the Duty Technician deems that they are required for your event to operate in a safe and efficient manner.

CONSUMABLE	COST EACH (no GST charged)
Black Gaffer Tape Nashua 357 50mm x 40m	\$30.00
Hazard Tape Stylus 210 50mm x 25m (black/yellow gaffer)	\$20.00
Black or White Electrical Tape Nitto 203 18mm x 20m	\$3.50
White Gaffer/Marking Tape Stylus 352 24mm x 25m	\$15.00
Neon Coloured Gaffer/Marking Tape Nashua 511 24mm x 45m	\$25.00
Translucent Microphone Tape Leukofix/Transpore 25mm x 9.2m	\$15.00
9V Alkaline Battery Bulk pack	\$4.00
AA 1.5V Alkaline Battery Bulk pack	\$2.00

Other consumables can be ordered on request. Please feel free to contact the Technical Manager with any enquiries.

Damage Charges

Should any ACT equipment be damaged by hirers, the following procedure shall apply:

- Recommended retail price of replacement equipment will be added to the hirer's invoice and must be paid with venue hire
- If the existing equipment can be economically repaired, the hirer shall be credited the difference between replacement and repair costs after the equipment has been repaired

If an exact replacement for the damaged equipment can not be sourced, the Technical Manager reserves the right to substitute a similar piece of equipment in its place. Equipment is judged as damaged solely at the Technical Manager's discretion.

Common damage charges are listed below.

EQUIPMENT	DAMAGE CHARGE
Wired microphone (Behringer XM1800s)	\$30.00
Wireless handheld microphone (Sennheiser SKM100-845)	\$749.00
JAG IM5A headset microphone	\$149.00
Wireless body pack transmitter (Sennheiser SK100)	\$549.00
Microphone lead <10m	\$40.00
Microphone stand (K&M 210/9)	\$165.00
Beyerdynamic DT108 headset (comms)	\$400.00
Par 16 "birdie" (footlight)	\$50.00
Par 56 can (shinbuster)	\$100.00
Chauvet SlimPAR Pro Tri (side colour)	\$600.00
Stage repaint (\$100 paint & consumables, \$160 labour)*	\$260.00

* A stage repaint is required if the Technical Manager determines that a hirer has damaged the stage finish. This is a subjective decision which is affected by the size and quantity of breaks in the surface, amongst other factors. The stage surface is judged as damaged solely at the Technical Manager's discretion.

Touch-ups of the stage floor are not possible due to general wear and tear changing the finish of the surface. Under stage lights, retouched areas appear very flat compared to the rest of the stage which can result in a worse appearance than the original break. For this reason, a complete repaint of the stage is the only option if damage has occurred – regardless of the size of the affected area.

Activities which do not *normally* damage the stage surface include:

- Dancing – scuffing is acceptable
- Tapping – the finish is resistant to most tap dancing
- Set movement – provided wheels are used which don't scratch the floor